

Membership

- (1) Individual of 18 years or over who support the aims and objectives of the Charity shall be eligible for membership of the organisation.
- (2) Membership includes ordinary member or life member who is person of Hindu faith. Youth members can be of any faith or denomination. Day centre members may also be of any denomination.
- (3) A potential member shall complete and sign an application form provided by the Charity. This form will be submitted to the Trustees/Directors with the appropriate fees as set in section (D/7).
- (4) The Trustees/Directors shall have the power to reject applications for membership only if acting reasonably and properly they consider it to be in the best interests of the Charity to refuse the application.
- (5) Trustees/Directors must inform the applicant in writing of the reasons for the refusal within 21 days of the decision.
- X (6) Membership is not transferable to anyone else
- (7) All members shall pay such subscriptions as the Trustees/Directors may decide from time to time.
- (8) To be eligible to vote at the election, the Annual General Meeting (AGM) a member must have been a member of the organisation for at least twelve months before the date of the meeting and that the membership subscription must have been paid up to date.
- (9) Membership (ordinary to the Charity or youth member) must be renewed every twelve months and it shall be the responsibility of each member to renew his or her own membership on expiry.
- (10) The Trustees/Directors shall have the power to accept or reject application for 'Youth Membership' as it would for applications under clause 4.
- (11) Youth membership shall automatically become adult membership on a member achieving his or her 18th birthday. After paying the appropriate fees for ordinary membership or life membership.

(12) A person admitted to Youth membership shall not be deemed to be a full member of the organisation and such persons may not vote and shall not be entitled to participate in elections.

(13) The Trustees/Directors must keep a register of names and addresses of the members which must be made available to any member upon request.

Termination of membership

Membership is terminated if:

(1) The member dies or the organisation ceases to exist;

(2) The member resigns by written notice to the Charity unless, after the resignation, there would be less than two members

(3) Any sum due from the member to the Charity is not paid in full within six months of it falling due;

(4) The Trustees/Directors shall have the right and sufficient reason to discipline, suspend or terminate the membership of any members provided that the members concerned shall have the right to be heard by the Trustees/Directors before a final decision is made.

(5) The Trustees/Directors may determine that a member whose membership has been suspended or terminated may not re-apply for membership until a period of time fixed by the Trustees/Directors in its discretion has expired.

(6) In respect of youth membership the Trustees/Directors shall have the same powers of disciplining suspension and termination as it does for members.

(7) The member will be given at least twenty-one days notice in writing of the meeting of the Trustees/Directors at which the resolution will be proposed and the reasons why it is to be proposed:

(8) The member or at the option of the member the members representative (who need not be a member of the charity) has been allowed to make representatives to the meeting

Chair

- (1) General meetings shall be chaired by the person who has been elected as Chairperson
- (2) If there is no such person or he or she is not present within fifteen minutes of the time appointed for the meeting a Trustee/Director nominated by the Trustees/Directors shall chair the meeting.
- (3) If there is only one Trustee/Director present and willing to act, he or she shall chair the meeting.
- (4) If no Trustee/Director is present and willing to chair the meeting within fifteen minutes after the time appointed for holding it the members present and entitled to vote must choose one of their number to chair the meeting.

14. Officers and Trustees/Directors

- (1) The Trustees/Directors shall consist of 20 members and be responsible for the management of the Charity and for the finances. 20
- (2) The Trustees/Directors shall consist of 8 elected office bearers, namely Chairman, 2 Vice-Chairmen, Secretary, 2 Assistant Secretaries, Treasurer, Assistant Treasurer plus 12 other members. All will be elected from AGM from the members by majority votes plus the co-option (5) below. MD?
- (3) The Trustees/Directors will be elected for a period of two years and the Office Bearers may stand for re-election for a maximum of four years or two consecutive terms a 3rd consecutive term is not allowed.
- (4) The Trustees/Directors shall formulate policies and make all the by-law, regulations and standing orders for the smooth running of the organisation.
- (5) The Trustees/Directors may co-opt up to 5 members as appropriate and necessary from the membership to representatives from other groups and organisations to the Trustees/Directors.
- (6) The Trustees/Directors will form sub-committees to perform the various duties of the organisation.
 - (a) Recreation and Sports Facilities will be run and developed by 5 members of Trustees/Directors and 3 members of organisation nominated by the Trustees/Directors.
 - (b) Group will plan activities and development for immediate and future needs of the day centre and will report to the Trustees/Directors.

(7) The Trustees/Directors shall have the powers to take decisions on any matter on which the day-to-day work of the Charity depends.

(8) The Trustees/Directors shall have the power to appoint advisors from various professional backgrounds and various faith and cultural background.

(9) The Secretary shall give sufficient notice to each relevant member of the date, time and place of any Trustees/Directors, or any other sub-committee meetings.

Rule (Bye Laws) for the conduct of Business of HCS Company Limited By Guarantee adopted on Tuesday 8th February 2007

Amended on Sunday 19th June 2016 by the Special General Meeting held at HCS premises
341 Leeds Road Bradford

Membership

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3. A potential member shall complete and sign an application form provided by the Charity. This form will be submitted to the Trustees/Directors with the appropriate fees as set in section (D/7).
4. The Trustees/Directors shall have the power to reject applications for membership only if acting reasonably and properly they consider it to be in the best interests of the Charity to refuse the application.
5. Trustees/Directors must inform the applicant in writing of the reasons for the refusal within 21 days of the decision.
6. Membership is not transferable to anyone else.
7. All members shall pay such subscriptions as the Trustees/Directors may decide from time to time.
8. To be eligible to vote at the election, the Annual General Meeting (AGM) a member must have been a member of the organisation for at least twelve months before the date of the meeting and that the membership subscription must have been paid up to date.
9. Membership (ordinary to the Charity or Youth member) must be renewed every *any* twelve months and it shall be the responsibility of each member to renew his or her own membership on expiry. *?*
10. The Trustees/Directors shall have the power to accept or reject application for 'Youth Membership' as it would for applications under clause 4.

11. Youth membership shall automatically become adult membership on a member achieving his or her 18th birthday. After paying the appropriate fees for ordinary membership or life membership. *(subject to clause 2)*.
12. A person admitted to Youth membership shall not be deemed to be full member of the organisation and such persons may not vote and shall not be entitled to participate in elections.
13. The Trustees/Directors must keep a register of names and addresses of the members which must be made available to any member upon request.

Termination of membership

Membership is terminated if:

1. The member dies or the organisation ceases to exist;
2. The member resigns by written notice to the Charity unless, after the resignation, there would be less than two members
3. Any sum due from the member to the Charity is not paid in full within six months of it falling due;
4. The Trustees/Directors shall have the right and sufficient reason to discipline, suspend or terminate the membership of any members provided that the members concerned shall have the right to be heard by the Trustees/Directors before a final decision is made.
5. The Trustees/Directors may determine that a member whose membership has been suspended or terminated may not re-apply for membership until a period fixed by the Trustees/Directors in its discretion has expired.
6. In respect of youth membership, the Trustees/Directors shall have the same powers of disciplining suspension and termination as it does for members.
7. The member will be given at least twenty one days notice in writing of the meeting of the Trustees/Directors at which the resolution will be proposed and the reasons why it is to be proposed.
8. The member or at the option member the member's representative (who need not be a member of the Charity) has been allowed to make representatives to the meeting.

Chair

1. General meetings shall be chaired by the person who has been elected as Chairperson.
2. If there is no such person or he or she is not present within 15 minutes of the time appointed for the meeting a Trustee/Director nominated by the Trustees/Directors shall chair the meeting.
3. If there is only one Trustee/Director present and willing to act, he or she shall chair the meeting.
4. If no Trustee/Director is present and willing to chair the meeting within 15 minutes after the time appointed for holding it the members present and entitled to vote must choose one of their number to chair the meeting.

14. Officers and Trustees/Directors

1. The Trustees/Directors shall consist of 19 (20) members and be responsible for the management of the Charity and for the finances.
2. The Trustee/Directors shall consist of 8 elected office bearers, namely Chairman, 2 Vice-Chairmen, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, **PROVED. →** Managing Director plus 9 (12) other members. All will be elected from AGM from the members by majority votes plus the co-option 2 (5) below.
3. The Trustees/Directors, the Chairman and the Secretary will be elected for a period of two years (one term only, re-election for the next two consecutive terms is not allowed) and all the other Office Bearers may stand for re-election for a maximum of four years or two consecutive terms a 3rd consecutive term is not allowed.
4. The Trustees/Directors shall formulate policies and make all the by law, regulations and standing orders for the smooth running of the organisation.
5. The Trustees/Directors may co-opt up to 2 (5) members as appropriate and necessary from the membership to representatives from other groups and organisations to the Trustees/Directors.
6. The trustees/Directors will form sub-committees to perform the various duties of the organisation:

a) Recreation and Sports facilities will be run and developed by 5 members of Trustees/Directors and 3 members of organisation nominated by the Trustees/Directors.

b) Group will plan activities and development for immediate and future needs of the day centre and will report to the Trustees/Directors.

7) The Trustees/Directors shall have powers to take decisions on any matter on which the day-to-day work of the Charity depends.

8) The Trustees/Directors shall have power to appoint advisors from various professional backgrounds and various faith and cultural background.

9) The Secretary shall give sufficient notice to each relevant member of the date, time and place of any Trustees/Directors, or any other sub-committee meetings.

The following resolutions were passed unanimously in the SGM held on 19th June 2016

14 Officers and Directors:

- (1) The position of MD was approved unanimously.
- (2) Tenure for the Chairman and Secretary was approved unanimously for one term (two years) and the positions cannot be swapped for next two terms and will not seek the same position for the next two terms (four years).
- (3) A total number of committee members are unanimously approved and reduced to 19 from 22; office bearers 8 which includes Chairman, 2 Vice Chairman, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Managing Director and other committee members 9 and maximum 2 committee members by cooption.

Rule(Bye Laws) for the conduct of Business of HCS Company Limited By Guarantee adopted on Tuesday 8th February 2007.

Amended on Sunday 18th November 2018 by the Special General Meeting held at HCS premises 341 Leeds Road, Bradford

Part 2.

9. General Meetings.

a. All members were given reasons in writing for delay in the holding of AGM in 2018, the majority (64 members in favour 3 members against) of the member present accepted the reason and supported the current committee.

b 6: The resolution was passed overwhelmingly to extend the term of the current committee until the building extension project is completed.

64 members were in favour (including supporting letters) against 3 members.

14. Officers and Trustees (Management Committee) and holding Trustees.

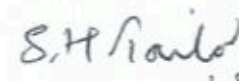
3. The resolution was passed overwhelmingly to extend the term of the current committee until the building extension project is completed.

64 members were in favour (including supporting letters) against 3 members.

The resolution allowed the Chairman and the Secretary an extended term in the office.

 18/11/2018

Mr Kamal Jit Sharma
The Chairman

 18/11/18

Mr Suresh Tailor
Hon Secretary